Superior Court Case Management System (SC-CMS)

Project Update

Maribeth Sapinoso, AOC Program Manager, PMP
Keith Curry, AOC Deputy Project Manager

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Recent Activities

Event #5 - May 2017 Go Live

(Cowlitz, Grays Harbor, Klickitat, Mason, Pacific, Skamania, and Wahkiakum Counties)

- ✓ End user training – March/April 2017
- ✓ IT staffing training – February 2017
- ✓ On-site Go Live plan review with superior court and county clerk staff

Recent Activities

Event #6 – November 2017 Go Live

(Clallam, Island, Jefferson, Kitsap, San Juan, Skagit, and Whatcom Counties)

- ✓ Completed on-site Odyssey demonstrations to superior court and county clerk staff – January 2017
- ✓ Completed technical kickoff meetings – February 2017
- ✓ Conducted first stakeholder meetings – April 2017

Recent Activities

- ✓ Business requirements for auditing functionality vetted with CUWG – January 2017
  - ✓ Design approved by CUWG – March 2017
- ✓ On-site advanced financial training for Yakima County – March 2017

Upcoming Activities

Event #5 – Go Live May 2017

- On-site training labs – May 2017
- Judicial officer training – May 2017
- **Go Live implementation: May 7 – May 19, 2017**
- Post Go Live lessons learned – May 2017
- Post Go Live implementation support – June 2017
- Advanced financial training – June 2017
- Forms training – June 2017

Upcoming Activities – cont'd

Event #6 – Go Live November 2017

- Power user training – June 2017
- Conduct on-site business process reviews – July/Aug 2017
- Finalize end user training logistics

Event #7 – Go Live June 2018

- On-site Odyssey demonstrations - July 2017
- Technical review kickoff meetings - July 2017

Integrations

Third Party Document Management System (DMS) Link Only Option

DMS Link Only Summit – March 2017

- 19 Link Only counties and their DMS vendors attended
- Established an understanding of roles and responsibilities
- Determined Link Only is a viable option

DMS Link Only Option Has Two Phases

- Phase 1 – Documents accessible only within the County - by each Go Live
- Phase 2 – Documents accessible in all Odyssey Counties – by end of project

Event 5 Implementation

Cowlitz, Grays Harbor, Klickitat, Mason, Pacific, Skamania, Wahkiakum

MILESTONES or PROJECT DELIVERABLES	CURRENT PLAN DATE
✓ Kickoff Completed	October 2106
✓ Local Configuration Begins	November 2016
✓ Second Conversion Push and Power User Review	March 2107
✓ 60 Day Go-Live Readiness Assessment	March 2017
✓ 30 Day Go-Live Readiness Assessment	April 2017
▪ Document Image Extracts Complete	May 2017
▪ Document Links and Meta Data Extract Complete	May 2017
▪ End User Training Complete	May 2 017
▪ Go Live Implementation	May 2017